



The purposes of the Kyooob Space Limited Health, Safety & Environmental Plan

- To increase the general awareness of the Health, Safety & Environmental issues at Kyooob Space Limited
- To enable the Kyooob Space Directors and Managers to monitor and review their area's Health and Safety precautions, this plan is aimed as assessment package for constant improvement
- The plan is also a toll to demonstrate to "External Agencies" records of actions taken for the prevention of accidents within the work place
- **For the Kyooob Space plan to be positioned so that all people employed at Kyooob Space Limited can see it, refer and use it**



Health, Safety and Environmental Statements and Policy

This policy applies to all the activities undertaken by Kyooob Space Limited and its associated / subsidiary company's employees. It is used by the Board of Directors and Company Directors have the responsibility for all Health, Safety and Environmental (HSE) matters that may affect Kyooob Space Limited – In particular it applies to;

- a. All Kyooob Space Limited and its subsidiary company's employees
- b. All contractors / sub-contractors whilst working on any of the companies sites or premises
- c. Any customer or other members of the public authorised to access any of the company's properties

The effectiveness of this policy is monitored by the Company's Directors and formally reviewed each year and by Kyooob Space Limited external consultant;

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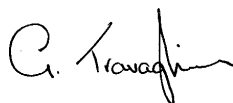


Health and Safety Policy Statement

1. It is the policy of Kyoob Space Limited to comply with the terms of the Health and Safety at Work Act 1974, the management of Health and Safety at Work Regulations 1992 and subsequent legislation, and to provide and maintain a healthy and safe working environment.
2. It is Kyoob Space Limited policy to do all that is reasonable to prevent personal injury and damage to property and protect everyone from foreseeable work hazards.
3. In particular Kyoob Space Limited recognise a responsibility;
 - (a) to provide and maintain safe and healthy working conditions, including access and egress for staff, taking account of any statutory requirements. Also the safe storage and handling of substances and equipment and to comply and observe the provisions of the RIDDOR regulations.
 - (b) to provide training and instruction so far as is reasonably practicable to enable employees to perform their work safely and efficiently.
 - (c) to make available all necessary safety devices and protective equipment and PPE (free of charge) and to supervise their use.
 - (d) to maintain a constant and continuing interest in Health and Safety matters applicable to Kyoob Space activities.
 - (e) a commitment to achieving its aims and objectives by the full participation and co-operations of all.
 - (f) all electrical equipment and systems will be installed and maintained so as to comply with the Electricity at Work Regulations 1990.
 - (g) provide and maintain safe plant, equipment and safe systems of work.
4. Employees have a duty to co-operate in the operation of this policy;
 - (a) by working safely and efficiently at all times.
 - (b) by using the relevant equipment provided, and meeting statutory obligations.
 - (c) by reporting near misses and incidents that have led, or may lead to injury or damage.
 - (d) by adhering to Kyoob Space procedures agreed with consultation for securing a safe work place.
 - (e) by assisting in the investigation of accidents with the object of introducing measures to prevent a recurrence.
 - (f) by operating equipment in accordance with procedures laid down by manufacturers and the management.

This Health and Safety Policy is regularly reviewed to keep up to date with new legislations and any changes communicated to all employees

Signed:



Designation: Commercial Director



Environmental Policy Statement

Kyoob Space Limited endeavour to meet the requirement set out in The Environment Protection Act 1990.

Kyoob Space Limited as a company cares about the environment and it is therefore our policy to use Environmentally Friendly Products wherever possible. As a company we are committed to minimise, as far as is practicable, the environmentally impact of its activities.

The company does not consider that its activities have a significant environmental effect.

To ensure that this status continues we have agreed the following policies;

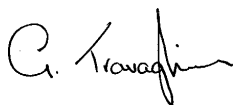
- To comply with and exceed, where possible, the requirements of legislation and regulation
- To make efforts to reduce the consumption of energy
- To make all efforts to reduce waste quantities using the hierarchy of waste elimination, reuse, recycling and disposal in a responsible way
- To maximise transport efficiency
- To obtain materials from sustainable sources, where possible
- To training employees in setting and achieving environmental improvements
- To ensure that site activities cause minimum noise, light and other environmental pollution
- To work with suppliers and customers to encourage similar policies

Kyoob Space Limited use a Subcontractor base that deals with all site works and as such they are reasonable for clearing any remaining site waste and agree to the use of techniques which minimise the effects on the environment.

Kyoob Space Limited shall endeavour to establish and implement an action plan to achieve the above objectives.

Note: The usage of materials only extends to use ply wood, nails, glues, flash banding and steel work for staircases. We never use solvents other than perhaps general polish for cleaning desks and windows.

Signed:



Designation: Commercial Director